

## Links for Job Training in Worcestershire




Here is a document with different training providers and websites, to support your ongoing job skills and career development.

This document has primarily been created for unemployed people in receipt of Universal Credit, ESA or JSA. For AEB funded courses, you will need to be aged 19 years and over and have the right to work in the UK.

For general information about the **Restart Scheme** with Seetec Pluss in Worcestershire, or information about this document, contact Bobby, Integration Manager, on 07548 096739 [bobby.birdi@seetecpluss.co.uk](mailto:bobby.birdi@seetecpluss.co.uk)

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No.1 course in Worcestershire		<a href="#">(back to top)</a>
<p><b>1</b> <b>Seetec's Multiply course.</b></p> 	<p>Seetec Pluss are offering 2-day FREE workshops designed to increase <b>Confidence with Numbers</b>. Topics include <b>Making Maths Fun, Practical Maths for DIY, Understanding Wage Slips, Household Budgets, Tackling the Cost of Living and Maths for Cookery</b>. To find out more and book a place, please email <a href="mailto:bobby.birdi@seetecpluss.co.uk">bobby.birdi@seetecpluss.co.uk</a></p>	
Top 20 Training Offers for Worcestershire		<a href="#">(back to top)</a>
<p><b>1</b> <b>Seetec Training</b></p> 	<p>Offering online courses in <b>Business Admin Level 1, Customer Service Level 2, Teaching Assistant Level 2 and Business Start Up Level 2</b>. Referrals via Seetec colleagues <a href="#">at this link</a>. Any queries please email <a href="mailto:bobby.birdi@seetecpluss.co.uk">bobby.birdi@seetecpluss.co.uk</a></p>	
<p><b>2</b> <b>Worcestershire County Council</b></p> 	<p>Find courses at <a href="http://www.worcestershire.gov.uk/courses">www.worcestershire.gov.uk/courses</a> <b>Level 2 Award in Support Work in Schools Wellbeing</b> courses <b>Digital Skills</b> for Absolute Beginners. <b>Essential Digital Skills Entry 3</b> <b>ESOL, Maths and English</b> courses Regular courses starting at local libraries in Worcestershire.</p>	

Top 20 Training Offers for Worcestershire		<a href="#">(back to top)</a>
<b>3</b>	<p><b>Skills Bootcamps</b></p> 	<p>FREE, flexible courses helping people build sector-specific skills and fast-track to an interview.</p> <ul style="list-style-type: none"> <li>• <b>Digital Skills</b> – delivered by <a href="#">The Development Manager</a></li> <li>• <b>Construction Skills – Brickwork, Carpentry or Plastering</b>, delivered by HOW College in Redditch or Malvern <a href="mailto:solutions@howcollege.ac.uk">solutions@howcollege.ac.uk</a></li> <li>• <b>Accelerated Path to Nursing Apprenticeships</b> - delivered by <a href="#">Herefordshire and Ludlow College</a></li> <li>• <b>Construction Skills</b> – Brickwork or Plastering. Includes CSCS Card. Delivered by <a href="#">Kidderminster College</a></li> </ul> <p>Email: <a href="mailto:SkillsBootcamps@worcestershire.gov.uk">SkillsBootcamps@worcestershire.gov.uk</a></p>
<b>4</b>	<p><b>The Development Manager</b></p> 	<p><a href="https://thedevelopmentmanager.com/">https://thedevelopmentmanager.com/</a> Courses and Apprenticeships for IT and Tech Careers <b>Tech, Networking &amp; Cyber Security, Digital Support/ Marketing, Coding and Web Design</b> Support to start jobs like Digital Support Technician, Digital Marketer, Information Communication Technician, Data Technician, Software Developer and Network Engineer To make a referral, email <a href="mailto:enquiries@tdm.co.uk">enquiries@tdm.co.uk</a> with CV and current situation / career aims etc.</p>
<b>5</b>	<p><b>Square Metre Group</b></p> 	<p><b>Security</b> training course, full SIA badge available on 15-day course. Regular start dates.</p> <p><b>IT for the Terrifield</b>- Basic IT skills for beginners To make a referral, email <a href="mailto:Emma.McFarlane@thesquaremetregroup.com">Emma.McFarlane@thesquaremetregroup.com</a> or call 01604436880.</p>
<b>6</b>	<p><b>Heart of Worcestershire College</b></p> 	<p><a href="https://www.howcollege.ac.uk/">https://www.howcollege.ac.uk/</a> <b>Teaching Assistant</b> course Pathway to <b>Retail</b>- develop your Retail skills Pathway to <b>Care</b>- skills to work in the Care sector <b>Work Ready</b>- focusing on transferable skills to support a wide range of jobs. Make a referral, please send name, email and contact number to Caitlin <a href="mailto:celey@howcollege.ac.uk">celey@howcollege.ac.uk</a> or Diane <a href="mailto:dreid@howcollege.ac.uk">dreid@howcollege.ac.uk</a></p>








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7	<b>Kidderminster College</b> 	<p>To apply, make an application at:  <a href="https://www.kidderminster.ac.uk/application-form-the-point-online-courses/">https://www.kidderminster.ac.uk/application-form-the-point-online-courses/</a>            Level 1 <b>Online Digital Skills</b> (6 weeks)            Level 2 <b>Business and Administration</b> (6 weeks)  <b>Construction</b> Bootcamp- 6-week programme, learners complete training in <b>brickwork</b> and <b>plastering</b>.  <b>CSCS card</b> included. Call: 01562 543561 or email:  <a href="mailto:Liam.Carroll@kidderminster.ac.uk">Liam.Carroll@kidderminster.ac.uk</a></p>
8	<b>The Training Initiative</b> 	<p><a href="https://thetraininginitiative.com/">https://thetraininginitiative.com/</a>  <b>Forklift Truck course</b>, learners will go through a suite of regulated qualifications: Employability, Customer Service, Health &amp; Safety and Personal Safety. Once completed, a locally sourced 4 day FLT course will be provided.            Other courses: <b>Cyber Security, Digital Marketing</b> and <b>Web Design, Mental Health Awareness, Dementia Awareness</b>.            Make a referral by emailing Neil at:  <a href="mailto:neil@thetraininginitiative.co.uk">neil@thetraininginitiative.co.uk</a> call 01827 216171</p>
9	<b>Work Pays</b> 	<p><a href="https://www.workpays.co.uk/programmes/skills-support-for-unemployed/">https://www.workpays.co.uk/programmes/skills-support-for-unemployed/</a>            Training course available in <b>Business &amp; Retail, Customer Service, Business Admin, Team Leading, Employability, Personal &amp; Social Skills, Essential Digital Skills</b>, Functional Skills in <b>English and Maths, Childcare, Health &amp; Care, Hospitality &amp; Catering, Logistics, Warehousing &amp; Storage</b>            Email learner details to Rahul at <a href="mailto:Rahul.Patel@workpays.co.uk">Rahul.Patel@workpays.co.uk</a></p>
10	<b>WEA</b> 	<p><a href="https://wea.org.uk/">https://wea.org.uk/</a>            Online courses in <b>English, ESOL, Maths, Food Hygiene, Step into Catering</b>, and much more.             Call them on 0300 303 3464 or apply online.            For further information, email <a href="mailto:mmccarthy@wea.ac.uk">mmccarthy@wea.ac.uk</a></p>
11	<b>Digital &amp; IT Skills Academy</b>	<p><a href="http://www.howcollege.ac.uk/courses/computing-and-it/">www.howcollege.ac.uk/courses/computing-and-it/</a>  <b>Digital &amp; IT Skills</b>- Beginners and Foundation  <b>Microsoft Office</b>- Intermediate and Advanced            Based Bromsgrove, Redditch and Worcester, contact Karen Bowkett at <a href="mailto:digitalitskills@howcollege.ac.uk">digitalitskills@howcollege.ac.uk</a></p>
12	<b>Birmingham City University</b> 	<p>Complete online form at: <a href="http://www.bcu.ac.uk/stem-up">www.bcu.ac.uk/stem-up</a>            Access free upskilling online courses. Free upskilling opportunities <b>Business &amp; Management, Social Media, IT &amp; Computer, Data Analysis, Python for Beginners, Digital Electronics, Mental Health First Aid</b> and many more.</p> <p><b>ONLY REDDITCH, BROMSGROVE AND WYRE FOREST RESIDENTS</b></p>

Top 20 Training Offers for Worcestershire		<a href="#">(back to top)</a>
13	<p><b>Warwickshire Colleges Group</b></p> 	<p><a href="https://wcg.ac.uk/">https://wcg.ac.uk/</a>  <b>NVQ Level 2 Rail Maintenance and Railway Engineering</b>            Gain the skills to start a career in the Rail Sector.            Location: Warwick Trident College, CV34 6SW (Travel support available for Restart Scheme participants.</p> <p>Duration : 8 weeks (Monday- Friday)            Times: 0900-1600 (potential students must be ready to fully commit to the six weeks)</p> <ul style="list-style-type: none"> <li>• The first six weeks will be working on a Level 2 qualification- 15 days in the classroom and 15 days practical work.</li> <li>• The last two weeks, students will be enrolled onto a Network Rail safety critical course, gaining a Personal Track Safety (PTS) card.</li> </ul> <p>To make a referral: email <a href="mailto:bobby.birdi@seetecpluss.co.uk">bobby.birdi@seetecpluss.co.uk</a> with learner name, email, contact number and address.</p>
14	<p><b>Wellbeing and Recovery College</b></p> 	<p><a href="https://hwwellbeingandrecoverycollege.org.uk/register">https://hwwellbeingandrecoverycollege.org.uk/register</a>  <b>Wellbeing and Lifestyle</b> courses.  <b>Dealing with Anxiety</b> (Online) and <b>How to boost your personal well-being</b>.</p> <p>Giving people the tools, skills and understanding needed to drive forward their wellbeing and recovery journey.</p>
15	<p><b>Dragon Football Academy</b></p> 	<p>FREE for anyone that is UNEMPLOYED, gain qualifications <b>Fitness, Coaching, Sport, Creating a Business Start-Up, Customer Service, Team Leading, Teaching Assistant, Business Admin</b> and <b>Introduction to Early Year's Settings</b>. Online or face to face</p> <p>Contact David Cashman on 07930234895 or email <a href="mailto:Dave.cashman@dragonfootballacademy.com">Dave.cashman@dragonfootballacademy.com</a></p>
16	<p><b>Acacia Training</b></p> 	<p>A host of online Level 2 courses, including <b>IT User Skills, Special Education Needs and Disability, Self-Harm and Suicide Awareness and Prevention, Infection Control, Digital Marketing, Safeguarding, Prevent and British Values, Principles of Team Leading, Awareness of Mental Health Problems, Caring for Children &amp; Young People, Understanding Specific Learning Difficulties, Understanding Autism, Equality and Diversity</b>.</p> <p>Full course offer at <a href="https://acaciatraining.co.uk/courses/">https://acaciatraining.co.uk/courses/</a>            Make a referral by emailing Scott at <a href="mailto:ScottJ@acaciatraining.co.uk">ScottJ@acaciatraining.co.uk</a></p>






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17	<b>Back 2 Work</b> 	<p>Courses include: <b>Contact Centre</b> (<a href="#">info</a>), <b>CSCS Level 1 Cert Intro to Construction + Cyber</b> (<a href="#">info</a>), <b>Digital Technologies</b> (<a href="#">info</a>) and <b>Lean Organisation Management Techniques</b> (<a href="#">info</a>)/</p> <p>To find out more and book on to courses, email Holly at <a href="mailto:holly.morrison@b2wcompletetraining.com">holly.morrison@b2wcompletetraining.com</a> with learner's full name, mobile number, email and postcode.</p>
18	<b>Skills Training UK</b> 	<p>Online training is available for the following: <b>Adult Health and Social Care, Business Administration, Customer Service, Digital Skills, English and Maths, Infection Prevention and Control, Health and Safety for Construction, Management and Leadership</b> and <b>Dementia Awareness</b></p> <p>See <a href="https://www.skillstraininguk.com/courses/">https://www.skillstraininguk.com/courses/</a></p> <p>To find out more, email AEB Recruitment Officer Ken McLean <a href="mailto:kenmclean@skillstraininguk.com">kenmclean@skillstraininguk.com</a></p>
19	<b>FM Business School</b> 	<p><a href="https://www.fmbusinessschool.com/courses">https://www.fmbusinessschool.com/courses</a></p> <p>Courses include <b>Business Skills, Bookkeeping, Accounting</b>, Next Steps: Speak with the Learner Engagement Officer at 07876 196040, or make an enquiry at <a href="https://www.fmbusinessschool.com/contact-us">https://www.fmbusinessschool.com/contact-us</a></p>
20	<b>Telford College</b> 	<p><b>HGV/Logistics, SIA, Hospitality, FLT courses</b>, face to face delivery, require 8-15 learners to start the course</p> <p>Distance learning courses, including Level 2 <b>Awareness of Mental Health Problems, Mental Health First Aid &amp; Mental Health Advocacy in the Workplace</b> and <b>Learning Difficulties</b></p> <p>For more information, please contact the team on 01952 642335 or email Lora Rogers at <a href="mailto:Lora.Rogers@telfordcollege.ac.uk">Lora.Rogers@telfordcollege.ac.uk</a></p>
21	<b>NEW</b> <b>Betaris</b> 	<p><b>HGV Skills Bootcamp – Worcestershire (FREE)</b>  <b>Open day - 15th June 2023</b></p> <p>HGV Medical HGV Theory Training &amp; Tests HGV Practical Lessons HGV Practical Test CAT C+E (CLASS 1) ALL INCLUDED!</p> <p>Book your place now! <a href="mailto:Infobetaris@gloscol.ac.uk">Infobetaris@gloscol.ac.uk</a> or 01452 751004</p>

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Top 20 Online Learning websites		<a href="#">(back to top)</a>
1	<p><b>Home Study Centre</b></p> 	<p>Free online courses  <a href="https://www.oxfordhomestudy.com/free-online-courses-with-certificates">https://www.oxfordhomestudy.com/free-online-courses-with-certificates</a>            Includes: <b>Level 3 Teaching Assistant</b>, <b>Event Management</b>, <b>Six Sigma</b>, <b>Project Management</b> and <b>Food Hygiene</b></p>
2	<p><b>Learn My Way</b></p> 	<p><b>Basic IT Skills</b> online (learn computer basics)            Register at <a href="https://www.learnmyway.com/user#!/register">https://www.learnmyway.com/user#!/register</a> For Seetec Pluss Restart Scheme participants, the Centre number is 8009033</p>
3	<p><b>Make it Click</b></p> 	<p>These are online courses to help you build IT/Digital skills.            Courses include <b>Work from Home</b>, <b>Microsoft Word and Google Docs</b>, <b>Spreadsheets</b> and <b>Social Media</b>.</p>
4	<p><b>Microsoft</b></p> 	<p><b>Microsoft 365 Training</b> to learn more about Outlook, OneDrive, Word, Excel, PowerPoint, OneNote, SharePoint, Microsoft Teams, Yammer</p> <p>Free training, learn more at <a href="https://support.microsoft.com/en-gb/training">https://support.microsoft.com/en-gb/training</a></p>
5	<p><b>Google Digital Garage</b></p> 	<p>A range of free learning content designed to help your business or in your career. You can learn by selecting individual modules, or dive right in and take an entire course end-to end.</p> <p>Courses include Understanding code, Digital Marketing, Building AI  <a href="https://learndigital.withgoogle.com/digitalgarage/courses">https://learndigital.withgoogle.com/digitalgarage/courses</a></p>
6	<p><b>REED</b></p> 	<p><b>A whole range of courses, including many free options for <u>Caring for the Elderly</u>, <u>Cyber Security</u>, <u>Counselling Skills</u> and <u>Nutrition and Health</u>, <u>Self-Employment</u> and <u>Awareness of Mental Health</u></b></p> <p>Discover more at <a href="https://www.reed.co.uk/courses">https://www.reed.co.uk/courses</a></p>
7	<p><b>Alison</b></p> 	<p>Free Online Courses with Certificates &amp; Diplomas            4000+ courses, including <b>IT</b>, <b>Health</b>, <b>Language</b>, <b>Business</b>, <b>Management</b>, <b>Engineering</b>, <b>Sales &amp; Marketing</b>, <b>Teaching</b> and <b>Data Analysis</b>            Visit <a href="https://alison.com/">https://alison.com/</a> to find out more.</p>

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<p>8 <b>Open University</b></p> 	<p>Free learning from the Open University. A whole host of free courses including <a href="#">Exploring Anxiety</a>, <a href="#">Investigating Psychology</a>, <a href="#">The Business of Football</a>, <a href="#">Systems Thinking</a></p> <p>To check the full range of course, see: <a href="https://www.open.edu/openlearn/free-courses/full-catalogue">https://www.open.edu/openlearn/free-courses/full-catalogue</a></p>
<p>9 <b>Seetec Self Employment workshops</b></p> 	<p>1-hour workshops are MS Teams based and can be booked by Seetec staff <a href="#">here</a>.</p> <p>Subjects include <b>Self-Employment – ‘Is it right for you?’</b>, <b>Business Planning</b>, <b>Marketing Planning</b>, <b>Financial Planning</b>, <b>Gig Economy</b>, <b>Social Media Marketing</b>, <b>Understanding Selling process</b> and <b>Marketing for Growth</b>.</p>
<p>10 <b>JobSkilla</b></p> 	<p><a href="https://www.jobskilla.co.uk/">https://www.jobskilla.co.uk/</a> FREE, Fully Funded Training &amp; Courses</p>
<p>11 <b>LinkedIn Learning</b></p> 	<p>LinkedIn Learning provides courses on a wide range of topics related to business and work, including <b>leadership</b>, <b>project management</b>, <b>marketing</b>, and <b>data analysis</b>.</p> <p>Link: <a href="https://www.linkedin.com/learning/">https://www.linkedin.com/learning/</a></p>
<p>12 <b>Udemy</b></p> 	<p><a href="https://www.udemy.com/">https://www.udemy.com/</a> Udemy is a platform that offers courses on various topics including business, finance, marketing, and productivity. The courses are created by industry experts and can be accessed online.</p>
<p>13 <b>Coursera</b></p> 	<p><a href="https://www.coursera.org/">https://www.coursera.org/</a> Coursera provides courses from top universities and institutions around the world on topics such as business, data analysis, finance, and leadership. The courses can be accessed online and can lead to certificates or even degrees.</p>
<p>14 <b>National Careers Service</b></p>	<p><a href="https://nationalcareers.service.gov.uk/">https://nationalcareers.service.gov.uk/</a> Provides information and advice on careers and skills development. Workshops available at <a href="https://www.eventbrite.co.uk/o/national-careers-service-west-midlands-18742088642">https://www.eventbrite.co.uk/o/national-careers-service-west-midlands-18742088642</a></p>
<p>15 <b>The Skills Toolkit</b></p>	<p>Free courses to help you learn new skills or get a new job. <a href="https://theskillstoolkit.campaign.gov.uk/">https://theskillstoolkit.campaign.gov.uk/</a></p>

Top 20 Online Learning websites		<a href="#">(back to top)</a>
16	<b>Mindtools</b> 	Mindtools provides a range of articles, videos, and tools on topics such as time management, communication, leadership, and project management. Link: <a href="https://www.mindtools.com/">https://www.mindtools.com/</a>
17	<b>Future Learn</b> 	<a href="https://www.futurelearn.com/">https://www.futurelearn.com/</a> Offers a wide range of free and paid online courses, including courses related to business and management.
18	<b>TED Talks</b> 	TED Talks offer a wide range of videos from experts in various fields, including business and work-related topics. Link: <a href="https://www.ted.com/talks">https://www.ted.com/talks</a>
19	<b>Typing Club</b> 	<a href="https://www.typingclub.com/">https://www.typingclub.com/</a> Learn <b>Touch Typing</b> to improve your IT skills. Easy to use programme will support you in learning to touch type.
20	<b>Chat GPT</b> 	<a href="https://chat.openai.com">https://chat.openai.com</a> Incredible AI technology to learn new skills, get help with interview skills and so much more.

Top 10 Paid Websites		<a href="#">(back to top)</a>
1	<b>Europa Training</b> 	<a href="http://www.europa-training.co.uk/index.html">http://www.europa-training.co.uk/index.html</a> FLT Training, based in Redditch. Other courses include First Aid, Fire Marshall and Banksman.
2	<b>Institute of Directors (IoD)</b> 	<a href="https://www.iod.com/">https://www.iod.com/</a> Provides a range of resources and training opportunities for business leaders, including workshops, events, and online courses.
3	<b>Pendersons</b> 	<a href="http://www.pendersons.com/contact">http://www.pendersons.com/contact</a> <b>Rail Track Operative</b> course 15 days classroom and practical – followed by interview with employer Pendersons Resourcing. Total cost is £1954 per person. Speak with your Seetec Plus advisor about this course.
4	<b>CIMA</b> 	<a href="https://www.cimaglobal.com/">https://www.cimaglobal.com/</a> Training and qualifications for management accountants



Top 10 Paid Websites		<a href="#">(back to top)</a>
5	<b>The Chartered Institute of Personnel and Development (CIPD)</b> 	<a href="https://www.cipd.co.uk/">https://www.cipd.co.uk/</a> Acts as the professional body for the HR and L&D profession.
6	<b>The Chartered Institute of Management (CMI)</b> 	<a href="https://www.managers.org.uk/">https://www.managers.org.uk/</a> A range of training and development opportunities for managers and leaders
7	<b>Chartered Institute of Procurement and Supply</b> 	<a href="https://www.cips.org/">https://www.cips.org/</a> Training and qualifications for procurement professionals
8	<b>The Institute of Export and International Trade</b> 	<a href="https://www.export.org.uk/">https://www.export.org.uk/</a> Training and qualifications for professionals involved in international trade and export
9	<b>Harvard Business School Online</b> 	<a href="https://online.hbs.edu/courses/">https://online.hbs.edu/courses/</a> Wherever you are in your career—or the world—Harvard Business School Online can help you achieve your goals.
10	<b>University of Worcester</b> 	<a href="https://www.worcester.ac.uk/">https://www.worcester.ac.uk/</a> Local university offering a range of undergraduate and postgraduate courses.

About the Restart Scheme	<a href="#">(back to top)</a>
<p><b>Seetec Pluss</b> is a leading provider of work and wellbeing services. <b>We are delivering the Restart Scheme across Worcestershire</b> on behalf of Serco and DWP, providing intensive support designed to help Participants into sustained work. Our addresses are as follows:</p> <p><b>Redditch: Seetec Pluss, Suite 12, Grosvenor House, Prospect Hill, Redditch B97 4DL</b> <b>Bromsgrove: Parkside, Market Street, Bromsgrove B61 8DA</b> <b>Kidderminster Youth Hub Bromsgrove Street DY10 1PF</b> Seetec Pluss, 3rd Floor, County House, St Mary's Street, Worcester WR1 1HB.</p> <p>For more about Seetec Pluss, please email Bobby at <a href="mailto:bobby.birdi@seetecpluss.co.uk">bobby.birdi@seetecpluss.co.uk</a>.</p>	